Budget Monitor - February 2025	21/22 YEAR END	22/23 YEAR END	23/24 YEAR END	2024/25			Comments
Administration	*Actual 31st March 2022 YEAR END*	*Actual 31st March 2023 YEAR END*	*Actual 31st March 2024 YEAR END*	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Salaries and pensions for all staff	*294138*	*350889*	388968	365000	334023	367000	Adjusted for pay award & staff changes
Staff Training, Travel and Expenses	*4244*	*2988*	2910	4675	3636	4000	
Staff Recruitment	*1930*	*984*	0	3025	110	110	
Phone and Broadband	*2932*	*2984*	3032	3850	1968	2400	
Office Supplies & Hospitality	*1100*	*1370*	998	2530	1149	2000	
Photocopier	*1536*	*1575*	1469	1760	1374	1374	
Subscriptions	*4463*	*4191*	4203	4840	4673	4731	
Professional Fees	*53812*	*15062*	3395	11000	7299	9050	
Insurance	*7514*	*26105*	30902	33992	32482	32482	
Website and IT	*3696*	*4618*	7179	8250	8346	9010	Overspend due to unplanned cost of GovAssist & OpenAI £855
Office Equipment	*1999*	*1412*	5970	1500	506	600	
Van Maintenance	*258*	*207*	441	1000	402	1000	
TMO Tools and Consumables	*1322*	*1162*	1710	1500	703	1500	
Miscellaneous income	*-40*	*-180*	-102	0	0	0	
SUB TOTAL	*378904*	*413367*	*451075*	442922	396671	435257	
Civic and Democratic	*Actual 31st March 2022 YEAR END*	*Actual 31st March 2023 YEAR END*	*Actual 31st March 2024 YEAR END*	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Mayoral Allowance	*557*	*0*	0	100	0	100	
Civic and Mayoral Events (expenditure)	*959*	*3014*	3682	3500	1564	2500	
Civic Funeral				0	613	613	J Westacott funeral
Civic Events (income)	*0*	*-717*	-667	0	-300	-300	
Civic Regalia	*110*	*212*	95	230	0	0	Underspend expected
Mayoral Travel	*7*	*185*	170	330	54	54	Underspend expected
Councillor IT equipment	*356*	*14*	82	1500	238	500	Underspend expected
Councillor Training and Travel	*210*	*514*	495	1120	208	300	
Elections	*9524*	*0*	0	6000	6758	6758	
Councillor Allowances	*2644*	*1970*	4077	7800	0	4388	Underspend expected
MOVED TO COMMUNITY DEVELOPMENT Community Outreach/Christmas	*4747*	*6165*					
SUB TOTAL	*19114*	*11357*	*7934*	20580	9135	14913	
Tourism	*Actual 31st March 2022 YEAR END*	*Actual 31st March 2023 YEAR END*	*Actual 31st March 2024 YEAR END*	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Visit Totnes Marketing and event sponsorship	*18966*	*20595*	24655	24150	14963	24150	
Visit Totnes Guide and Website	*12308*	*9056*	6828				
Other TIC expenditure (Post/Phone/Uniform/etc)	*306*	*220*	996				
Bank Charges/Paypal fees	*33*	*4*	0	50	0	0	
Totnes Guide and Website Income	*-12283*	*-10990*	-9707	-10000	-11444	-11444	
Advertising	*-3289*	*-1750*	-4183				
SUB TOTAL	*16041*	*17135*	*18589*	14200	3519	12706	
Guildhall	*Actual 31st March 2022 YEAR END*	*Actual 31st March 2023 YEAR END*	*Actual 31st March 2024 YEAR END*	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Cleaning	2644	2581	4260	7150	3575	5000	
Building Maintenance	6554	5226	22562	7500	4818	7500	
Business Rates	6113	6469	9998	11000	3480	11000	
Water	269	331	617	550	665	875	
Utilities	4801	11603	10729	27500	5948	8000	Underspend expected
Equipment Maintenance	5996	2669	2970	1452	2637	2952	CCTV vandalism repairs of £1500 unplanned
Wedding Licence renewals and marketing	2434	690	1040	2000	1415	2000	
Admissions income	0	-2699	-4770	-3000	-6204	-6204	
Weddings & Hire Income	-4478	-3550	-2904	-3000	-4160	-4160	
SUB TOTAL	*24333*	23320	44502	51152	12174	26963	

Civic Hall	Actual 31st March 2022 YEAR END	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Cleaning and supplies	4605	3835	3805	6050	2924	4000	
Feed in Tariff	2501	3081	2906	2600	2664	2664	
Water	1055	1156	1280	1650	545	1000	
Utilities	3044	6012	5515	13200	3147	5000	Underspend expected
Building Maintenance	13955	6917	26347	45000	10720	14000	Underspend expected
Licences	70	70	70	70	0	0	
Misc & Marketing Civic Hall	26	567	538	750	289	350	
Equipment Maintenance	4299	2026	6155	5000	5174	6000	
Paige Adams Grant towards Caretaking, Cleaning and Management costs	-30000	-33500	-33500	-35000	0	-35000	
Feed in tariff income and Water refund income	-6304	-7161	-7932	-6500	-5725	-5725	
Grant for boiler			-3479				
Equipment sales	-1000						
SUB TOTAL	-7749	-16997	1705	32820	19738	-7711	
Property Maintenance	Actual 31st March 2022 YEAR END	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Guildhall Cottage Maintenance	588	341	96	1100	1614	3000	Conditions survey identified work required
Flat 5a Loan repay	9148	43159					
Flat 5a Maintenance	1853	1805					
Guildhall Office Maintenance	13						
Rental Property Management Fees	2001	1774	1111	1197	1051	1197	
Town Clocks	1437	1599	1207	1000	527	700	
Museum Maintenance	198	139	817	6050	1908	6050	
Museum Rent income	-1	-1	0	-1	-1	-1	
Eastgate Clock Rental	-3	0	0	-600	-1200	-1200	Includes rent due for p/y
Guildhall Cottage Income	-10756	-11700	-11700	-12600	-11175	-11175	Property to be empty from mid March 2025
Flat 5a Rental Income	-8660	-7103					
SUB TOTAL	-4182	30013	-8469	-3854	-7276	-1429	
Cemetery	Actual 31st March 2022 YEAR END	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Business Rates	4441	4441	4291	4441	4291	4291	
Water	173	167	212	193	198	230	
Waste collection	706	329	376	385	315	385	
Grounds Maintenance (Grass cutting and tree work)	20613	14516	23329	27500	20038	27500	
Works and Maintenance (Memorials, Paths, Fences)	-32	0	200	550	272	550	
Chapel	0	0	0	2000	376	500	
Cemetery Fees Income	-12000	-17250	-6953	-12000	-21074	-21074	
SUB TOTAL	13901	2203	21455	23069	4416	12382	
Open Spaces	Actual 31st March 2022 YEAR END	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
General Maintenance	162	502	29	605	273	605	
St Marys Churchyard (Walls and trees)	857	5868	39	3300	0	500	
Castle Meadow Maintenance and Water	108	45	82	110	841	841	Grass cut £527
Castle Meadow and allotments income	-200	-200	-200	-200	-200	-200	
SUB TOTAL	927	6215	-50	3815	914	1746	
Precept and Income	Actual 31st March 2022 YEAR END	Actual 31st March 2022 YEAR END	Actual 31st March 2024 YEAR END	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Bank Charges	104	189	189	275	176	275	
Precept and Income	-545986	-545986	-610253	-656022	-656022	-656022	
Investment Income		-713	-11652	-2500	-15289	-16000	
Charity of Paige Adams RATE ABATEMENT	0	0	-100000	0	0	0	
SUB TOTAL	-545882	-546510	-721716	-658247	-671135	-671747	

Community Development	*Actual 31st March 2022 YEAR END*	*Actual 31st March 2023 YEAR END*	*Actual 31st March 2024 YEAR END*	Agreed Budget	ACTUAL as of 28th February 2025	Expected year end	
Community Outreach/Christmas			52727				
Community Grants(incl. S137 Funding)	*52508*	*49770*	24953	41073	42547	42547	
Strategic Priorities				66332	15472	15473	Away day & grants
Environment & Public Realm				21095	4457	28567	See separate breakdown
Economy				15000	550	14175	See separate breakdown
Community				50500	32374	43574	See separate breakdown
Community Projects	*0*	*13200*	502				
Neighbourhood Plan	*3720*	*3234*	0				
Arts and Culture and Events	*9500*	*31806*	19812				
Public Realm and Community Assets Projects	*see below*	*75980*	5306				
Climate Change/Green Travel	*2312*	*9139*	5807				
Community projects SHARED SPACE and public realm	*22938*						
Grant Funding/Projects Income	*-34370*	*-32705*	-3390	0	0	0	
SUB TOTAL	*£56,608*	*£150,424*	*£105,717*	£194,000	£95,400	£144,336	
TOTAL EXPENDITURE OVER INCOME	*-£47,985*	*£90,527*	*-£79,258*	*£120,457*	*-£136,444*	*-£32,584*	£153,041