

29 January 2025

## Traffic & Transport Forum AGM

### AGM Notes

#### 1. a) Introductions

Those Present: Graham Bennett (GB) (chair), Cllr Luisa Auletta (LA), Cllr Anna Presswell (AP), Cllr Jacqi Hodgson (JH), Cllr Chris Beavis (CB), Cllr Tim Bennett (TB), Cllr Sara Collinson (SC), Cllr Ashton Chadwick (AC), Cllr Wendy Bloomer (WB), NR, HC, GE, VC, RM and BC.

**Apologies:** RO, AF, Cllr John Cummings, GED, Cllr Nick Roberts

**Note keeping:** Lisa Baumback

#### b) What is the Forum and Steering Group?

GB summarised the role and workings of the Forum and the Steering Group.

#### c) Terms of reference

Terms of Reference are available [here](#).

#### 2. Minutes of previous AGM

- Agreed

#### 3. Report from the Chair

The chair listed all the activity across a wide range of themes that has been covered over the last 12 months. The report also identified emerging and continuing issues to be addressed in the coming year.

The report can be found [here](#).

It was mentioned that Appendix B should be renamed because the word Appendix, implies that it isn't necessary to read the document.

**ACTION** - Appendix B of the TTPP needs to be renamed.

Report accepted by the committee and JH congratulated GB on all his hard work over the year.

#### 4. Meetings

In order to avoid duplication, share work, and focus on what the forum and steering group can do, GB proposed a change to the way the meetings are spread throughout the year to include quarterly Steering Group meetings and six-monthly Forum meetings. The report can be found [here](#) and its associated Year Planner [here](#).

Forum meetings give an opportunity to engage with the County Councillor and raise any community matters for consideration by the Highways Authority.

Steering groups allow members to balance between important and urgent; monitor the context within which we are working; Undertake roles that support the Planning Committee and focus on agreed projects.

The following projects were proposed for the year:

- 20's Plenty

- Vehicle Activated Signs
- Bridge Feasibility
- School Green Travel Plans
- Strategic Road Network Investment
- Active Travel Routes

with the Steering Group establishing Project Teams to lead on each.

VC suggested that six Steering Group meetings per year rather than four would enable increased momentum on projects. However, GB explained the background thinking for the proposal and, following discussion, the proposals for meetings and projects for 2025 were agreed for reporting back to the 2026 AGM, with the Steering Group to revise the Forum's Terms of Reference to be consistent with the Report and Year Planner.

## 5. Election of Steering Group Members

<b>Councillors</b> (max 4: 2TTC, 1SHDC, 1DCC)			
Group Name	Nominee	Proposed by	Approved
TTC	Cllr Auletta	Self	yes
TTC	Cllr Cummings	GB	yes
SHDC	Cllr Presswell	Self	yes
DCC	Cllr Hodgson	Self	yes
<b>Local Residents</b> (max 5: from different parts of town, 1 per area)			
Kingsbridge Hill Area Residents Association representative	Vacant		
High Street Resident	PW	GB	yes
Plymouth Rd/Follaton Resident	GE	Self	yes
Baltic Wharf Resident	AF	GB	yes
Vacant	Vacant		
<b>Key Sectors</b> (max 5: education, disability, cycling, walking, health etc)			
Inclusive Totnes	Sarah Collinson	Self	yes
Education	Tim Bennett	Self	yes
Cycling	HC	Self	yes
Vacant			
Vacant			
<b>Community Groups</b> (max 5: Bob the Bus, Bike Hub, Transition Town, etc)			
Totnes Ramblers	Graham Bennett	Self	yes
Bob the Bus	SG	GB	yes
Bridgetown Alive	RM	Self	yes
Transition Town	GED Nick Roberts	GB	yes
Vacant			
<b>Surrounding Villages</b> (max 5)			
Dartington	Cllr Ashton Chadwick	Self	yes
Staverton	Cllr Wendy Bloomer	Self	yes
Sustainable Staverton	JF	GB	yes
Littlehempston	NR	Self	yes
Vacant	Enquiries to be made		
<b>Businesses</b> (max 5: 1Chamber, 2Independent, 1Ind' Est', 1 Market)			

Chamber of Commerce	Vacant		
Independent Traders: High St, Fore St, Narrows	Vacant		
	Vacant		
Industrial Estate	Vacant		
Market Traders	Vacant		

## 6. Election of Chair and Vice Chairs

	<b>Nominee</b>	<b>Proposed</b>	<b>Seconded</b>	<b>Agreed</b>
<b>Chair</b>	Graham Bennett	Sarah Collinson	Luisa Auletta	yes
<b>Vice Chair</b>	Cllr Luisa Auletta	Chris Beavis	Sarah Collinson	yes
<b>Vice Chair</b>	Cllr Anna Presswell	Graham Bennett	Sarah Collinson	yes

### Action:

- LB to share the minutes of this group with local parishes.

**\*\*\*End of AGM\*\*\***