

CONFIDENTIAL Budget Planning - 2025/26		22/23 YEAR END	23/24 YEAR END	2024/25 Current		OPTION 2 (5% inflation and 5% precept increase)			DETAILS
Administration		Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end (as at Nov 2024)	2025/26 PROPOSED	2026/27 PROJECTED (5% inflation and NO precept increase)	2027/28 PROJECTED (5% inflation and NO precept increase)	
2	Salaries and pensions for all staff	350889	388968	365000	367000	390367	409885	430380	Assumed 5% pay awards each year after 25/26
3	Staff Training, Travel and Expenses	2988	2910	4675	4000	4200	4410	4631	
4	Staff Recruitment	984	0	3025	1500	1575	1654	1736	
5	Phone and Broadband	2984	3032	3850	3000	3150	3308	3473	
6	Office Supplies & Hospitality	1370	998	2530	1500	1575	1654	1736	
7	Photocopier	1575	1469	1760	1500	1575	1654	1736	
8	Subscriptions	4191	4203	4840	4877	5121	5377	5646	
9	Professional Fees	15062	3395	11000	11000	11000	11550	12128	
10	Insurance	26105	30902	33992	32482	34918	37537	40352	7.5% increase applied
11	Website and IT	4618	7179	8250	8327	11743	9181	9640	5 new PCs needed by Oct 2025 (est. £600 each)
12	Office Equipment	1412	5970	1500	1500	1575	1654	1736	
13	Van Maintenance	207	441	1000	1000	1050	1103	1158	
14	TMO Tools and Consumables	1162	1710	1500	1500	1575	1654	1736	
15	<i>Miscellaneous income</i>	-180	-102	0	0	0	0	0	
16	SUB TOTAL	413367	451075	442922	439186	469424	490619	516088	
17	Civic and Democratic	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
18	Mayoral Allowance	0	0	100	100	100	100	100	
19	Civic and Mayoral Events (expenditure)	3014	3682	3500	3500	3500	3500	3500	
20	Civic Funeral			0	811				EMR created
21	<i>Civic Events (income)</i>	-717	-667	0	0	0	0	0	
22	Civic Regalia	212	95	230	230	242	254	266	
23	Mayoral Travel and Expenses	185	170	330	200	210	221	232	
24	Councillor IT equipment	14	82	1500	500	1500	1500	1500	
25	Councillor Training and Travel	514	495	1120	500	800	800	800	
26	Elections	0	0	6000	6758	7000	7000	7000	
27	Councillor Allowances	1970	4077	7800	7800	7800	7800	7800	
28	SUB TOTAL	5192	7934	20580	20399	21152	21174	21198	

29	Tourism, Comms and Business engagement	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
30	Visit Totnes Marketing and event sponsorship	20595	24655	24150	24150	32400	25620	26901	SEE SEPARATE BREAKDOWN
31	Totnes Guide Map	9056	6828						
32	Other TIC expenditure (Postage,Uniform, Stationery etc)	220	996						
33	Bank Charges / Paypal	4	0	50	0	0	0	0	
34	<i>Totnes Guide Map advertising income</i>	-10990	-9707	-10000	-10000	-10000	-10000	-10000	
35	<i>Poster and Planter Advertising Income</i>	-1750	-4183						
36	SUB TOTAL	17135	18589	14200	14150	22400	15620	16901	
37	Guildhall and offices	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
38	Cleaning	2581	4260	7150	4500	4725	4961	5209	
39	Building Maintenance	5226	22562	7500	7500	35000	10000	10000	SEPARATE CAPITAL FUND PROPOSED
40	Business Rates	6469	9998	11000	11000	11550	12128	12734	Flat business rates still unknown
41	Water	331	617	550	550	578	606	637	
42	Utilities	11603	10729	27500	12000	12600	13230	13892	
43	Equipment Maintenance	2669	2970	1452	2952	3100	3255	3417	
44	Wedding Licence renewals and marketing	690	1040	2000	2000	725	761	2299	Wedding licence renewed every 3 yrs (£1500)
45	<i>Admissions income</i>	-2699	-4770	-3000	-6204	-4500	-4500	-4500	
46	<i>Hire Income (weddings, etc)</i>	-3550	-2904	-3000	-3625	-3000	-3000	-3000	
47	SUB TOTAL	23320	44502	51152	30673	60777	37441	40688	
48	Civic Hall	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
49	Cleaning and supplies	3835	3805	6050	4000	4200	4410	4631	
50	Feed in Tariff	3081	2906	2600	2600	2730	2867	3010	
51	Water	1156	1280	1650	1400	1470	1544	1621	
52	Utilities	6012	5515	13200	7000	7350	7718	8103	
53	Building Maintenance	6917	26347	45000	10000	60000	11000	11550	Improvements needed year one from conditions survey, SEPARATE CAPITAL FUND PROPOSED FOR FUTURE LARGE WORKS
54	Licences	70	70	70	0	0	0	0	
55	Misc & Marketing Civic Hall	567	538	750	750	788	827	868	
56	Equipment Maintenance	2026	6155	5000	5000	5250	5513	5788	
57	<i>Paige Adams Grant towards Caretaking, Cleaning and Management costs</i>	-33500	-33500	-35000	-35000	-35000	-35000	-35000	Tbc
58	<i>Feed in tariff income</i>	-7161	-7932	-6500	-6500	-6825	-7166	-7525	
59	<i>Grant for boiler</i>		-3479						
60	SUB TOTAL	-16997	1705	32820	-10750	39963	-8289	-6954	

61	Property Maintenance	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
62	Guildhall Cottage Maintenance	341	96	1100	3000	1155	1213	1273	SEPARATE CAPITAL FUND PROPOSED
63	Flat 5a Loan repay	43159							
64	Flat 5a Maintenance	1805							
65	Property Management Fees	1774	1111	1197	1154	1240	1283	1340	
66	Town Clocks	1599	1207	1000	1200	1200	1230	1262	
67	Museum Maintenance	139	817	6050	6050	6353	6670	7004	SEPARATE CAPITAL FUND PROPOSED
68	<i>Museum Rent income</i>	-1	0	-1	-1	-1	-1	-1	
69	<i>Eastgate Clock Rental</i>	0	0	-600	-1200	-600	-600	-600	
70	<i>Guildhall Cottage Income</i>	-11700	-11700	-12600	-12150	-13050	-13500	-14100	
71	<i>Flat 5a Rental Income</i>	-7103							
72	SUB TOTAL	30013	-8469	-3854	-1947	-3704	-3706	-3823	
73	Cemetery	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
74	Business Rates	4441	4291	4441	4291	4506	4731	4967	
75	Water	167	212	193	240	252	265	278	
76	Waste collection	329	376	385	385	404	424	446	
77	Grounds Maintenance (Grass cutting and tree work)	14516	23329	27500	27500	28875	30319	31835	
78	Works and Maintenance (Paths, Fences, etc)	0	200	550	400	420	441	463	
79	Chapel	0	0	2000	2000	2100	2205	2315	SEPARATE CAPITAL FUND PROPOSED
80	<i>Cemetery Fees Income</i>	-17250	-6953	-12000	-15811	-12000	-12000	-12000	
81	SUB TOTAL	2203	21455	23069	19005	24557	26385	28304	
82	Open Spaces	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
83	General Maintenance	502	29	605	500	525	551	579	
84	St Marys Churchyard (Walls and trees)	5868	39	3300	3000	3150	3308	3473	
85	Castle Meadow Maintenance	45	82	110	630	662	695	729	
86	<i>Allotments income</i>	-200	-200	-200	-200	-200	-200	-200	
87	SUB TOTAL	6215	-50	3815	3930	4137	4353	4581	

88	Precept and Income	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
89	Bank Charges	189	189	275	200	210	221	232	
90	<i>Precept</i>	-545986	-610253	-656022	-656022	-676855	-676855	-676855	
91	<i>Second Homes Premium</i>					-11967			
92	<i>Investment Interest</i>	-713	-11652	-2500	-9714	-5000	-3000	-2000	
93	<i>Charity of Paige Adams RATE ABATEMENT</i>	0	-100000	0	0	0	0	0	
94	SUB TOTAL	-546510	-721716	-658247	-665536	-693612	-679635	-678623	
95	Non statutory - Community Development	Actual 31st March 2023 YEAR END	Actual 31st March 2024 YEAR END	Current Agreed budget	Expected year end	2025/26 PROPOSED	2026/27 PROJECTED	2027/28 PROJECTED	
96	Community Grants	49770	24953	41073	42547	30000	30000	30000	
97	Strategic Priorities			66332	15473	0	0	0	
98	Environment & Public Realm			21095	28857	54500	45000	45000	See separate breakdown
99	Economy			15000	14175	70000	50000	50000	See separate breakdown
100	Community			50500	44683	53000	53000	53000	See separate breakdown
101	Housing Projects SECOND HOME TAX					11967			Consider possible EMR
102	Community Outreach and Christmas	6165	52727						
103	Skate Park	13200	502						
104	Neighbourhood Plan/Planning	3234	0						
105	Arts, Culture and Events	31806	19812						
106	Public Realm and Community Assets Projects	75980	5306						
107	Climate Change/Green Travel	9139	5807						
108	<i>Grant Funding/Project income</i>	-32705	-3390	0	0	0	0	0	
109	SUB TOTAL	£156,589	£105,717	£194,000	£145,735	£219,467	£178,000	£178,000	
110	TOTAL	£90,527	-£79,258	£120,457	-£5,155	£164,560	£81,962	£116,359	