



DRAFT MINUTES FOR THE TOWN MATTERS COMMITTEE

MONDAY 27TH NOVEMBER 2024 IN THE GUILDHALL

Present: Councillors S Collinson (Chair), L Auletta, C Beavis, J Chinnock, J Cummings, E Price, and N Roberts

Apologies: Cllrs Peters, Presswell and Robshaw.

In Attendance: S Halliday (Governance and Projects Manager).

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Council.

Cllr Collinson read out a statement about how the meeting would be conducted and recorded.

The apologies were accepted.

PUBLIC QUESTION TIME

There were no members of the public present.

2. CONFIRMATION OF MINUTES

To approve the minutes of 25th November 2024 and update on any matters arising.

The minutes were **AGREED** as an accurate record of proceedings. Matters arising:

Item 5 – VE-Day 80th anniversary commemorations. It was **RESOLVED** unanimously that the Council lights a beacon on Kingsbridge Hill as part of the VE-Day 80th commemorations on 8th May 2025.

Item 7 - Reform of Bathing Water Regulations 2013' Consultation. It was **RESOLVED** unanimously that the Council responds to the consultation as drafted.

Item 8 - South Hams Way. It was **RESOLVED** by majority that the Council supports the proposed South Hams Way footpath.

3. STRATEGY DELIVERY GROUP AND WORKING GROUPS

To consider the notes and any actions from:

a. Environment and Public Realm Working Group, 27th November 2024.

Noted. Item 3 PRD2.O – Cistern Street /bypass. To **RECOMMEND** to Full Council that it writes to:

- Devon County Council to ask: if there are suggestions of how best to prevent illegal parking/encampments along the stretch of land by installing boulders, railings, etc; and what site provision is made for travellers in the county, specifically around Totnes; and
- South Hams District Council to enquire that what site provision they have made or are considering for travellers in the district.

b. Community Working Group, 3rd December 2024 and 6th January 2025.

Noted.

c. Economy Working Group, 4th December 2024 and 15th January 2025.

Noted.

4. GREAT BRITISH SPRING CLEAN AND GREAT BIG SCHOOL CLEAN 2025

To consider any Council involvement in the Great British Spring Clean from 25th March to 10th April 2022.

To **RECOMMEND** to Full Council that the Council takes a role of awareness and promotion by providing publicity of the initiatives through:

- Posts on social media making the public aware of the scheme and inviting details of events which can be reshared to attract volunteers;
- Contacting local schools, Scouts, Transition Town Totnes/Transition Streets, Bridgetown Alive!, TQ9 Partnership to make them aware of the week and the importance of keeping our community tidy as part of an ongoing efforts;
- Coinciding the introduction of larger litter bins being installed and one-off tidy ups funded by the Town Council for these weeks; and
- Individual Councillors get involved in any larger schemes if they can.

5. COVID-19 DAY OF REFLECTION

To note the national 'Covid-19 Day of Reflection' on Sunday 9th March 2025.

Noted. The Committee supported the officer's proposed approach.

6. COMMUNITY AWARDS TIMELINE

To note the timeline for the 2025 Community Awards.

Noted.

7. OPEN SPACE, SPORTS, RECREATION AND WELLBEING PLAN UPDATE

To update on any general matters linked to the Open Spaces, Sport Recreation and Wellbeing Plan (standing item).

Cllr Auletta updated that she now has a base map that she will use to mark up with the various categories of open space/facilities set out in the OSSRW, and that she will bring a couple of options to the next meeting for the Committee to consider.

8. DATE OF NEXT MEETING

To note the date of the next meeting of the Town Matters Committee – Monday 24th March 2025 at 6.30pm.

Noted.

The meeting closed at 7.45pm.

Sara Halliday

Governance and Projects Manager