



**AGENDA FOR THE TOWN MATTERS COMMITTEE
THURSDAY 18TH OCTOBER 2018 AT THE GUILDHALL TOTNES**

You are hereby SUMMONED to attend the Town Matters Committee, which is to be held in the Guildhall, Totnes on **Thursday 18th October 2018 at 7pm** for the purpose of transacting the following business:

No	Subject	Comments	Timing
1	To receive apologies and to confirm that any absence has the approval of the Council.		2 mins
	<i>The Committee will adjourn for the following items:</i>		
	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Committee or other items that affect Totnes.		15 mins
	<i>The Committee will convene to consider the following items:</i>		
2	To discuss any matters arising from the minutes of 20 th September 2018. (Note: already agreed through Full Council.)	Document enclosed.	5 mins
3	To consider using a timed agenda for the running of the Town Matters Committee.	Document enclosed.	5 mins
4	To note or make recommendations on the following tree works orders: Works to Trees in a Conservation Area: 4a) 2538/18/TCA – T1: Portuguese Laurel – complete crown reduction by up to 2 metres; T2: Cherry – reduction on North side by up to 1 metre away from adjacent building. 34 Bridgetown, Totnes, TQ9 5AD.	Applications available on the SHDC website – www.southham.s.gov.uk	5 mins
5	To make recommendations on the following planning applications: 5a) 4423/17/HHO – Readvertisement (Revised Plans Received) Householder application to enlarge existing single-storey house with loft to two storeys plus loft, forming turning area for cars and erecting new double garage. 7 Cherry Cross, Totnes Down Hill, Totnes TQ9 5EU. 5b) 1129/18/FUL – Readvertisement (Revised Plans Received) New dwelling in front garden. 4 Argyle Terrace, Totnes, TQ9 5JJ. 5c) 3116/18/HHO – Householder application for demolition of existing lean-to shed and formation of a single storey dining room extension and widening of existing driveway. 26 Paige Adams Road, Totnes, TQ9 5LL. 5d) 2959/18/HHO – Householder application for single storey artist’s studio to rear garden. 4 Seymour Villas, Pathfields, Totnes, TQ9 5QR. 5e) 3083/18/LBC – Listed building consent application to increase the width of an existing access opening in a stone boundary wall by 1.2m to facilitate improved vehicular access. The Riverhouse, 1 St Peter’s Terrace, St Peter’s Quay, Totnes, TQ9 5EN. 5f) 1546/18/FUL & 1547/18/LBC – Listed building consent for reinstatement of front door to street. Internal works to provide timber frame screen to recreate passage to apartment staircase and installation	Applications available on the SHDC website – www.southham.s.gov.uk	25 mins

	of fire separate between apartment and shop. Installation of new utility connections. 96 High Street, Totnes, TQ9 5SN.		
	5g) 3146/18/LBC – Listed building consent for alterations to include the installation of an escape window to the rear later tenement to the second storey. 56 Fore Street, Totnes, TQ9 5RU.		
<u>NOTE: Cllrs JH and RV observe and do not vote on any applications which would potentially be discussed at a Development Management Committee meeting at SHDC.</u>			
6	To receive updates from the Cultural Link Councillors and Arts Link Councillors.	Verbal update (10 mins for each link area).	20 mins
7	To review the Community Engagement Action Plan.	Document enclosed.	15 mins
8	To make a recommendation on the informal consultation for the Baltic Wharf Public Path Diversion, Footpath No. 2 Totnes.	Documents enclosed.	10 mins
9	To note the ongoing Totnes and District Traffic and Transport Forum review of the Totnes Travel Policy.	Document enclosed	5 mins
10	To note the date of the next meetings of the Town Matters Committee – Thursday 22nd November 2018 at 7.00pm and Thursday 22nd December 2018 at 7.00pm		

Sara Halliday
Administrator

Future meetings agenda items:

- Link Councillor Updates:
 - Nov – Elderly and Vulnerable People
 - Dec – Young People/Youth
 - Jan – Heritage
 - Feb – Open Space, Sports Provision, Leisure
 - Mar – Traffic & Transport, and Environment & Sustainability
- Suitable electric car charging points in the town.
- How Totnes Town Council can help make Totnes a disability friendly town.

Committee Members – quorum is 5 members

- Cllr Hendriksen (Chair)
- Cllr Allen
- Cllr Hodgson
- Cllr Paine
- Cllr Parker
- Cllr Piper
- Cllr Sermon
- Cllr Sweett (Deputy Chair)
- Cllr Vint
- Cllr Webberley

ITEM 3 – USING A TIMED AGENDA FOR THE RUNNING OF THE TOWN MATTERS COMMITTEE

The Council Matters Committee has introduced a timed agenda to help get through the number of items in a way that allows sufficient time to consider each item and make recommendations, whilst keeping the meeting to a manageable length. With the Town Matters Committee dealing with a busy agenda it is proposed that a similar system is adopted. The Town Matters Committee has delegated powers to make recommendations on planning applications, and it is suggested that Committee members view the applications in advance – either electronically or through the Council Offices paper copies – to alleviate the need to circulate the plans in Committee except in cases of contentious applications.